

PLESD EVALUATION DOCUMENT

Instructional Lesson

With an understanding of grade level standards, unit members shall develop a cognitive lesson plan with a clear objective. The instructional lesson shall include an objective, direct instruction, activities, and informal assessments. The unit member shall use strategies that are differentiated for the needs of students, shall check for understanding, give feedback, and provide closure that is congruent to the lesson objective.

Classroom Management

Effective classroom management is a unit member's planning and implementation of effective instructional strategies that support self-directed and self-managing student behaviors; combined with the organization of students, space, time, and materials so that student learning can take place.

Assessment:

Assessment is based on learning targets that have been identified as the specific knowledge and skills students need to master. The analysis shall be based on informal and formal assessments directly related to the instructional lesson and lesson objective observed. This data yields a deeper and more meaningful understanding of what students know and are able to do. Unit members shall reflect throughout the lesson using informal assessments to drive further instruction. After the lesson, the unit member shall review the lesson presentation, shall determine modifications, if needed, and decide a future course of action. Student results shall not be used for evaluation purposes, but must be used as evidence in teacher reflection.

Professionalism, Communication, and Collaboration: (Self Evaluation):

Unit members shall display professional behavior and collegiality. Unit members shall be engaged participates in staff development, grade level/department meetings, academic conferences, and other meetings focused on student achievement. Unit members shall communicate with parents/guardians of students in their classroom. One type of communication shall focus on communicating with the entire class, grade level and/or subject matter. Communications with parents/guardians may include newsletters, group emails, a web site, and/or other means. Unit members shall communicate student progress with parents/guardians in the form of parent conferences, phone calls, emails, and/or ABI reporting.

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Teacher Name _____

Evaluator _____

Site _____ Grade Level _____

Date _____

Check one of the following expectations for each area of focus:

Expectations	Exemplary	Accomplishing Expectations	Approaching Expectations	Not Meeting Expectations
Area of Focus	Expectations are being met or exceeded. This is an area in which the unit member can be a model and mentor to others.	Expectations are consistently being met in all aspects.	Expectations are being met in most aspects. Some improvement is needed. Professional growth goals shall be developed.	Improvement is needed. A personal improvement plan including professional growth goals shall be developed. Reevaluation shall occur in three school months.
Instructional Lesson				
Classroom Management				
Assessment				
Professionalism (Self-Evaluation)				

Narrative (Evidence of strengths and areas of growth):

Future Focus:

Professionalism Self-Evaluation Narrative:

Evaluator Response to Self Evaluation:

Overall Rating:

Evaluator Signature _____ Date: _____

Unit Member Signature _____ Date: _____